



## मुख्य आयुक्त का कार्यालय

केंद्रीय जीएसटी और केंद्रीय उत्पाद शुल्क, वड़ोदरा क्षेत्र  
द्वितीय तल, जीएसटी भवन, रेसकोर्स सर्कल, वड़ोदरा - ३९० ००७ (गुजरात)

### Office of the Chief Commissioner

Central GST and Central Excise, Vadodara Zone

2<sup>nd</sup> Floor, GST Bhavan, Race Course Circle, Vadodara – 390007 (Gujarat)

Phone No. 0265-2331002, Fax No. 0265-2339226

Email ID: ccu-cexvdr@nic.in

Dated:01-05-2024

To,

The Commissioner,  
GST & Central Excise,  
Vadodara-I/ Vadodara II/Surat/Daman,  
Audit Vadodara/Audit Surat,  
Appeal Surat/ Appeal Vadodara.

Sir,

Sub: Preparation of Data Base for Annual General Transfer-2024  
– uploading the History of Posting in respect of Inspectors &  
Superintendents– Reg.

This office is in the process of updating records of Inspectors &  
Superintendents of GST & CE, Vadodara Zone in view of the upcoming Annual  
General Transfers.

2. In this context, a pdf/MS Excel format file containing details regarding  
History of Posting [HOP] of Inspectors & Superintendents of this Zone is being  
uploaded on the CCO's website, with a request to verify the data, rectify the  
errors (if any), update the details and forward the same to this office after due  
verification with the approval of competent authority.

3. Further, in case of Inspectors & Superintendents whose HOP details are  
not available in the transmitted data, their controlling Commissionerates are  
requested to prepare the fresh data in respect of their HOP and submit the duly  
approved & certified copy to this office.

4. All Commissionerates are also requested to submit the Disposition List of  
Inspectors & Superintendents of GST Vadodara Zone as on date for Annual  
General Transfer-2024.

5. It is kindly requested that **duly verified, certified and updated HOP** of all the officers may be completed so as to reach this office on or before 15th May,2024.

Yours faithfully

PRADIP GURUMURTHY  
ADDITIONAL COMMISSIONER  
ADC/JC-O/o Chief Commissioner-CGST-Zone-Vadodara